

**HACIENDA CARMEL COMMUNITY ASSOCIATION  
MINUTES OF THE ORGANIZATIONAL MEETING OF THE  
BOARD OF DIRECTORS  
THURSDAY, JUNE 16, 2011**

**PRESENT:**

Ms. Marcia Beaumont, Director  
Ms. Mary Conlow, Director  
Ms. Arlene Erskine, Director  
Mr. Tom Jensen, Director  
Mr. Doug Leach, Director  
Ms. Joan Murray, Director  
Mr. Lauren Upson, Director

**ABSENT:**

Mr. Bill Bennett, Director  
Ms. Elizabeth Husby, Director

7 members attended the open meeting in Casa Fiesta.

1. **CALL TO ORDER:** The meeting was called to order at 10:00 a.m. in the Casa Fiesta by Lauren Upson, outgoing Vice-President.
2. **NOMINATIONS OF NEW OFFICERS:**

**President:** Mr. Leach nominated Lauren Upson for the office of President. With no other nomination for the office of President, Mr. Upson called for a vote. The vote to elect Lauren Upson as President was unanimous.

**Vice President:** Ms. Beaumont nominated Elizabeth Husby for the office of Vice President. With no other nominations for the office of Vice President, Mr. Upson called for a vote. The vote to elect Elizabeth Husby as Vice President was unanimous.

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**Corporate Secretary:** Ms. Erskine nominated Marcia Beaumont for the office of Corporate Secretary. With no other nominations for the office of Corporate Secretary, Mr. Upson called for a vote. The vote to elect Marcia Beaumont as Corporate Secretary was unanimous.

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**Treasurer:** Mr. Upson nominated Thomas White for the office of Treasurer. He explained that the office of Treasurer does not necessarily need to be filled from within the Board, and with Dr. White's expertise and knowledge of association finances, Mr. Upson feels he is the best candidate. With no other nominations for the office of Treasurer, Mr. Upson called for a vote. The vote to elect Thomas White as Treasurer was unanimous.

**NOMINATIONS OF NEW OFFICERS**, continued

**Recording Secretary**: Mr. Upson appointed Jeanne Mileti as Recording Secretary. With Board consented to this appointment.

3. **DATE AND TIME OF REGULAR BOARD MEETINGS**: Mr. Upson commented that The Board has tried to hold Board meetings on Saturday, to accommodate those members who work, but even fewer members show up at Saturday meetings than do during the week. The Board will discuss this at the next regular Board meeting.
4. **CONFLICT OF INTEREST STATEMENTS**: Staff distributed Conflict of Interest statements to all Board members for their signature. The text of the statements reads as follows: “Pursuant to a Conflict of Interest policy applicable to members of the Board of Trustees of Hacienda Carmel Community Association, I hereby state that I/or Family Member(s) have the following affiliations or interests and have taken part in the following transactions which, when taken in conjunction with my position as a Trustee of this organization, mandate disclosure to the Board. I also assure that I nor any Family Member has accepted or will accept gifts or favors, has received or will receive any form of remuneration, or has used or will use for personal gain any inside information in any context relating to the affairs of this organization.”
5. **OTHER MATTERS**: Ms. Beaumont presented all Board members with a document which was originally prepared by past Board President, Jean Warriner, which explains responsibility and authority of directors, as well as parliamentary procedure and a brief history of Hacienda Carmel Board action.

Mr. Upson announced that there will be a reception for Mr. Robert Hedberg, our new General Manager, on Friday, July 1, 2011 at 3:00 p.m. in the Casa Fiesta.

6. **ADJOURNMENT**: The meeting adjourned at 10:15 a.m. The next regular meeting is scheduled for Thursday, June 23, 2011, at 10:00 a.m. in the Casa Fiesta. The Board meets in executive session prior to the regular meeting in the Egon Durr Board Room, at 9:00 a.m.